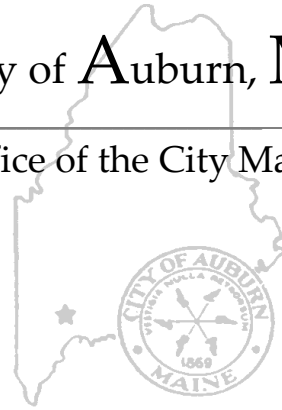


# City of Auburn, Maine

## Office of the City Manager



**TO:** Mayor and City Council  
**FROM:** Clinton Deschene, City Manager  
**RE:** Weekly Report  
**DATE:** Week Ending March 7, 2014

### Auburn Public Library

- Dr. Seuss' birthday party on Saturday, 3/1, was a huge success with 135 children and adults in attendance. The games were a hit as well as the wonderful cupcakes and cake provided by Ahimsa Custom Cakes.
- The Farmers Market on Friday, 2/28, was very successful with 12 vendors and exhibitors. Music was provided by The Peterson Project. The food and crafts offered were outstanding. Everyone got a big kick out of the baby goats in diapers. Thanks to Valley View Farm; The Library Café; Mount Apatite Farm; Bert's Awesome Stuff; The Hungry Yankee Moose; Pretzel Logic; Mainely Soap; Mysty Mountain Farm; River Rise Farm; Fresh Start Farms, and Maine Gourmet Chocolates/Top It Off Yogurt. Plans are underway for next year's market.
- The library appropriation from the Town of Minot was approved at the town meeting on Saturday, March 1.
- An op-ed piece in support of the Maine Public Library Fund on the Maine tax return, written by Rick Speer from the Lewiston Public Library and Mamie Ney, was featured in the Sunday, March 2<sup>nd</sup>, edition of The Lewiston Sun Journal.
- Mamie Ney attended a budgeting seminar at City Hall on Monday, 3/3.
- The Library will be observing "Teen Tech Week," beginning Monday, 3/10. Programs include a green screen workshop, an app chat, and a gaming hour.
- DIY Tweens will hold a library bag decorating event on Wednesday, 3/12, at 4 p.m.
- Tech assistance continues with staff from BestBuy on Thursdays and from Maureen in the computer lab on Tuesdays.
- Follow the Library on Facebook or link to our website at [www.auburnpubliclibrary.org](http://www.auburnpubliclibrary.org) for more information about all of our programs, new books, and more library news.

### City Clerk

- Sue Clements-Dallaire and Alison Pepin attended the Republican caucus for Androscoggin County on Saturday, March 1 at the Geiger Elementary School in Lewiston. We were there to register voters.
- Sue Clements-Dallaire attended the Democratic caucus on Sunday, March 2<sup>nd</sup> at the Auburn Middle School to register voters.
- We continue to receive nomination petitions for the June Primary Election.

## Weekly Report

### Week Ending March 7, 2014

- We now have 6 individuals who have taken out nomination papers for the Joint Charter Commission.
- The first supplement to the Code of Ordinances is now complete.

### Human Resources

- Chris Mumau, HR Assistant and I met with each Platoon at the Fire Department to facilitate the enrollment of firefighters into the new PPO 500 Plan. All of the enrollment forms had to be reviewed, missing data provided, then scanned and forwarded to the Health Trust in order to be effective by March 1<sup>st</sup>.
- I participated on the interview panel for the Public Services Department Planner position, along with Liz Allen of the Police Department and Denis D'Auteuil of the Public Services Department.
- The Department is generating individualized compensation and fringe benefit letters for employees. This information is based on actual calendar year 2013 earnings and will be distributed by March 14<sup>th</sup>.

### ICT

- Prepared additional redistricting maps for Council discussion
- Updated a Park facilities map and created a new playground equipment map
- In the planning stages of upgrading phone systems at Engine 2
- Configured and delivered two PCs to the Norway Savings Bank Ice Arena
- Set up email accounts to facilitate public communication and registration for various police outreach programs
- Worked with Oxford Networks to resolve an issue regarding blocked websites that are affiliated with Maine Municipal Association.
- Deployed a revised and rebuilt version of mobile data collector to inventory municipal street furniture (i.e. park benches, trash cans, bollards etc)
- Installed IA Pro Client software on several machines in the police department

### Police

- The department handled 408 calls for service this week. Officers conducted 123 motor vehicle stops and 11 field interviews. Officers investigated 57 offenses of which, 6 of which were felonies, generating 15 arrests and 19 criminal summonses. Officers responded to 26 motor vehicle crashes.
- On 03/04/14 the department hosted its first "Coffee with a Cop" event at Rolly's Diner in New Auburn. The event was successful. Chief Crowell, Deputy Chief Moen, Lt. Cougle, Sgt. Schmicks, Sgt. Quinnell, Officer Cousin, Officer Chaine and Officer Caouette all attended.
- Officer Pealaterre has completed Field Training and has been assigned to Patrol Team D.
- SRO Cousins handled a case of a middle school student bringing marijuana to school. The student was charged with possession of a useable amount and placed on an internal contract.
- SRO Carll is beginning a RAD Class today March 5<sup>th</sup>. It is a 12 hours women's self-defense class that teaches women to defend themselves from attacks.
- The first candidate to receive an electronic monitoring bracelet through Project Life Saver has been identified through SRO Poulin. Officer Chaine will be arranging for this bracelet to be set up. Officer Chaine continues to see that patrol staff are all trained in the use of the Project Life Saver equipment.

Weekly Report  
Week Ending March 7, 2014

**Public Services**

- Post for Snow removal
- Snow Removal
- Push Back Snow at Intersections and Sidewalk Route
- Plow Route Inspections
- Maintenance – Repair of city equipment
- Cold patching work around the city
- Recycling operations ongoing
- Scrapping/sanding of roads
- Storm Drainage Mapping
- 2014 Reconstruction Project signing

**Recreation**

- Women's league basketball playoffs began this week.
- Men's league basketball playoffs games began this week.
- Registrations continued for Recess Warriors, Skating Instruction Session III and Summer Day Camp.
- Registrations opened for Youth Lacrosse, grades 3-8.
- Registrations opened for Men's Softball and Co-ed Softball (returning teams).
- "March Madness" basketball camp began this week.
- Recess Warriors will begin on Sunday.
- Co-ed Adult Dodgeball league began on Sunday.
- Planning for Spring programming continued.
- Program surveys for Adult Co-ed Dodgeball and "March Madness" were posted.
- Staff attended a priority-based budgeting webinar on Monday.
- Staff worked on website updates, news items and e-alerts.